



PRINT

COPY

SCAN

FAX

ORGANISE

MANAGE

DISTRIBUTE

STORE



eCopy

Integrate Paper Documents Into Your Digital Workflow



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Electronic Document and Management (EDM) systems now handle a wide variety of information, including electronic documents, audio, video, web pages etc and make them available to anyone with appropriate access rights, no matter where they may be located.

eCopy is a remarkable product that connects a colour or black & white e-STUDIO Multifunctional Device (MFD) to your company's email and other networked applications providing a low cost, easy to use and instantaneous solution for the distribution and management of scanned documents. Thanks to eCopy, all paper-based information can be integrated and shared in a simple operation.

- Integrate paper documents with your existing enterprise applications
- Send paper documents electronically and securely with a full audit trail
- Create text searchable files from your paper documents
- Maximise the infrastructure you have already invested in

The launch of Open Platform Architecture products by eCopy has enabled Toshiba to take advantage of this development thanks to the proprietary e-BRIDGE all-in-one controller technology utilised on e-STUDIO systems. It's the simplicity and compatibility of e-BRIDGE enabled devices that has facilitated the rapid implementation of eCopy.

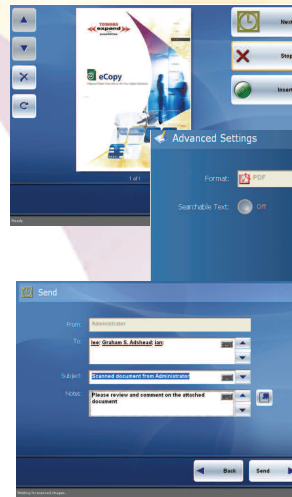


eCopy ScanStation OP

This comprises of a freestanding touch screen unit and keyboard with access to the eCopy ShareScan OP interface. Both colour and mono scanning MFD's are fully supported and using the simple icons on the eCopy touch screen, users can easily convert paper documents into electronic files for distribution into electronic document management systems.

- Destination icons for scans may include: Scan and Mail, Scan and Fax, Scan to Desktop, Scan to Printer, and Scan to Document Management System
- Dynamic user interface reflects unique user permissions and preferences at the MFD
- Easy IT administration via Microsoft Centric Admin Model (MMC)
- Manage multiple ScanStations from one central location

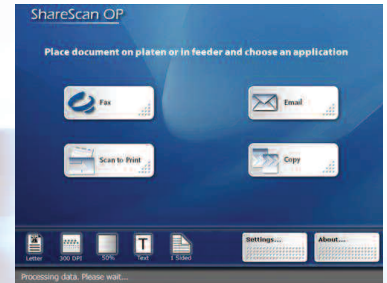
The eCopy ScanStation OP Process



- Documents are scanned and previewed on the eCopy ScanStation screen
- Send the document securely with 128-bit encryption
- Apply OCR to generate searchable text at the eCopy ScanStation screen
- Authenticate and enter a personalised note to accompany the eCopy to recipient if required on the eCopy ScanStation screen

eCOPY ShareScan OP

This is the powerful software that drives eCopy ScanStation OP. It integrates seamlessly with Microsoft Windows and Novell NetWare networks and has native integration to MS Exchange and Lotus Notes Mail systems at their "highest" level of security. File formats can be manipulated or changed and documents can be secured with password protection and 128-bit encryption for distribution and storage of scanned images.



- The eCopy screen gives a large preview of the scanned document before committing to being sent/filed
- Additional destinations can be selected without the need for re-scanning the document
- Custom "Scan" buttons can be created using eCopy Quick Connect for integrating into other software applications

eCopy Desktop

This provides a powerful set of document workflow tools that enable individual users to treat scanned documents of paper originals just like digital files, direct from their desktop. eCopy Desktop is compatible with most email address books including Microsoft Exchange/Outlook, LotusNotes and LDAP/SMTP.

- Users can annotate or edit scanned documents by highlighting text, typing notes or reminders, using the white out or black out tools, or using the stamp tool to emphasise a point ("RUSH") or apply a signature
- OCR scanned documents for conversion to MS Word or Internet browser files
- Build and organise documents by combining scanned documents with other electronic documents from Microsoft Word, Excel, or many other Windows applications

eCopy expands the value and maximises the investment you've already made in your e-STUDIO MFD. It can now serve as a "paper on-ramp" for any business application, reinforcing the MFD as a central and essential infrastructure component for managing the complete document lifecycle. eCopy enables your Toshiba equipment to perform far more effectively as a business critical, but user-friendly and intuitive, production scanning resource that will fully integrate, manage and distribute all your information, no matter where it was based originally.



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